

Planning Your Wedding

A simple Guide to help you plan your Special Day

What & When to Plan

18 – 12 months in advance or as soon as possible

Agree Wedding Date

- Discuss and decide on your Budget
- Discuss the type of Wedding; Church or Civil
- Book Church or Civil Ceremony Venue
- Draw up your Guest List
- Check out Photographers, Videographers, Caterers, Stationers, Entertainers and ask for references or to see examples of their work
- Select and Book Reception Venue and separate Caterers if required
- Consider Wedding Insurance
- Make arrangements now if deciding on dental/cosmetic treatment

12 – 8 months in advance

- Book your Photographer and/or Videographer
- Visit Wedding Fayres
- Choose a Colour Scheme
- Browse for Dresses for the Bride and Bridesmaids and Male Outfits
- Browse for the Wedding Rings
- Select and Book a Toastmaster
- Book Wedding Cars/ Carriage
- Contact Travel Agents for Honeymoon Destination ideas
- Organise Music/ Entertainment for the Wedding Reception and Party

8 – 6 months in advance

- Order the Wedding Cake
- Order your Wedding Dress, Shoes and Accessories
- Select your Best Man and Attendants
- Book your Honeymoon
- Order your Wedding Stationery, (Invitations, Place-cards, Thank-you Cards and Order of Service)
- Order the Male Outfits
- Order the Bridesmaids Dresses
- Order Bridal Favours and Table Decorations
- Organise Wedding Balloon Supplier
- Check that your Passports are in order

6 – 4 months in advance

- Mail out your Invitations and record all replies
- Order the Wedding Rings
- Plan your Floral Display and Order all Wedding Flowers
- Compile and Distribute a Wedding Gift List
- Confirm the Wedding Venue booking

4 – 2 months in advance

- Book Wedding Night Accommodation
- Select a Hairdresser and Beautician for the Wedding Day and book Trial Sessions
- Inform Caterers and Reception Venue of final numbers
- Organise Stag and Hen parties
- Purchase Going Away Outfits and honeymoon Clothes
- Assist in selecting Mother-of-the-Bride Outfits

2 months to 1 week in advance

- Select and Purchase Gifts for Parents and Attendants
- Hold a Dress Rehearsal
- Decide on your Seating Plan and
- Organise Final Fitting for Wedding and Bridesmaids Dresses
- Organise Final Fitting for Male outfits
- Confirm Transport Arrangements
- Organise Travellers Cheques and Currency if travelling abroad
- Notify those concerned of Name Change. e.g. Bank, Building Society, Electoral Roll, Credit Card Suppliers, Insurance Company, Driving Licence Authority, Dentist, Doctor, Insurance Company, Passport Office etc.
- Ensure that guests have Travel and Accommodation information
- Apply for Marriage Licence
- Pack for Honeymoon

The Day Before your Wedding

- Arrange for the Best Man to collect the Wedding Rings
- Supply Order of Service Sheets to Ushers
- Place Wedding Clothes and Accessories in Dressing Room
- Cards, Messages and Telegrams to be given to the Best Man
- Get a good night's sleep!

Your Wedding Day!

- Have a good breakfast to avoid feeling faint during the ceremony
- Check that you have all Hotel and Travel Documentation, Money, Travellers Cheques, Car Keys, Driving Licence and all items relating to your Accommodation and Honeymoon.
- Enjoy yourselves!

After the Wedding

- Send out Thank-you Cards
- Arrange for Hired Clothes to be returned
- Enjoy your Honeymoon